



American Legion Auxiliary  
Department of California

**Constitution and Bylaws- District Mid-Year Report for 2023-2024**

Submit this completed form to your Department Chairman no later than December 15, 2023.

District # \_\_\_\_\_ District Chairman \_\_\_\_\_  
Phone # \_\_\_\_\_ Email: \_\_\_\_\_  
# of Units Reporting \_\_\_\_\_ Number of Units with No Activity \_\_\_\_\_

1. Will the District rewrite its Bylaws this year? Yes/No How Many Units Reported rewrites \_\_\_\_\_
2. Will the District amend its Bylaws this year? Yes/No How Many Units Reported Amendments \_\_\_\_\_
3. Has the District reviewed/studied the Bylaws this year? Yes \_\_\_\_ No \_\_\_\_  
If so how? \_\_\_\_\_
4. Number of Units reported reviewing their Bylaws? \_\_\_\_\_
5. Does the District have Standing Rules? Yes \_\_\_\_ No \_\_\_\_
  - a. Will the Standing Rules be revised this year? Yes \_\_\_\_ No \_\_\_\_
  - b. If not revised were the Standing Rules studied or reviewed? Yes \_\_\_\_ No \_\_\_\_  
Explain \_\_\_\_\_
6. Are the Constitution and Bylaws and Standing Rules in a procedure book for the;
  - a. District President Yes \_\_\_\_ No \_\_\_\_ How Many Units Reported \_\_\_\_\_
  - b. Secretary Yes \_\_\_\_ No \_\_\_\_ How Many Units Reported \_\_\_\_\_
  - c. Constitution & Bylaws Chairman Yes \_\_\_\_ No \_\_\_\_ How Many Units Reported \_\_\_\_\_
  - d. Others Yes \_\_\_\_ No \_\_\_\_ How Many Units Reported \_\_\_\_\_
7. Does the District use the following when conducting District Meetings?
  - a. Roberts Rules of Order Newly Revised? Yes \_\_\_\_ No \_\_\_\_ How many Units reported? \_\_\_\_\_
  - b. Constitution & Bylaws? Yes \_\_\_\_ No \_\_\_\_ How Many Units reported? \_\_\_\_\_
  - c. Standing Rules? Yes \_\_\_\_ No \_\_\_\_ How Many Units reported? \_\_\_\_\_
8. How many Units give a copy of the following to new members?
  - a. Constitution & Bylaws \_\_\_\_\_
  - b. Standing Rules \_\_\_\_\_
9. How many Units report they recite the Preamble to the Constitution at Unit Meetings? \_\_\_\_\_
  - a. How many members have it memorized? \_\_\_\_\_
10. How many Units have a copy of the Department Constitution & Bylaws? \_\_\_\_\_
  - a. How many Units utilize the Department Constitution & Bylaws? \_\_\_\_\_
  - b. How many Units have a copy of the District Constitution & Bylaws? \_\_\_\_\_
  - c. How many Units utilize the District Constitution & Bylaws? \_\_\_\_\_
11. Does the District have a copy of the Department Constitution & Bylaws? Yes \_\_\_\_ No \_\_\_\_
  - a. Does the District utilize the Department Constitution & Bylaws? Yes \_\_\_\_ No \_\_\_\_

Department Constitution and Bylaws Sharon Moore  
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