



Constitution and Bylaws

District # \_\_\_\_\_ Unit # \_\_\_\_\_ Unit Chairman \_\_\_\_\_

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

No Activity reported during this period: \_\_\_\_\_

- 1. Is your Unit due to rewrite the Bylaws this year? Yes \_\_\_ No \_\_\_
2. Will your Unit amend the Bylaws this year? Yes \_\_\_ No \_\_\_
3. Has the Unit reviewed/studied the Bylaws this year? Yes \_\_\_ No \_\_\_
a. If so, how? \_\_\_\_\_
4. Does the Unit have Standing Rules? Yes \_\_\_ No \_\_\_
a. Will the Standing Rules be revised this year? Yes \_\_\_ No \_\_\_
b. If not revised were the Standing Rules studied or reviewed? Yes \_\_\_ No \_\_\_
Explain \_\_\_\_\_
5. Are the Constitution and Bylaws and Standing Rules in a Procedure Book for the following?
a. President Yes \_\_\_ No \_\_\_
b. Secretary Yes \_\_\_ No \_\_\_
c. Constitution & Bylaws Chairman Yes \_\_\_ No \_\_\_
d. Others(please list) \_\_\_\_\_
6. Does the Unit use the following when conducting Unit Meetings?
a. Roberts Rules of Order Newly Revised Yes \_\_\_ No \_\_\_
b. Constitution & Bylaws Yes \_\_\_ No \_\_\_
c. Standing Rules Yes \_\_\_ No \_\_\_
d. What is the revision date of the Unit's most current Roberts Rules of Order? \_\_\_\_\_
7. Does the Unit give a copy of the following to new Members?
a. Constitution & Bylaws Yes \_\_\_ No \_\_\_
b. Standing Rules Yes \_\_\_ No \_\_\_
8. Do members recite the Preamble to the Constitution at Unit meetings? Yes \_\_\_ No \_\_\_
a. How many members have it memorized? \_\_\_\_\_
9. Does the Unit have a copy of the Department Constitution & Bylaws? Yes \_\_\_ No \_\_\_
a. Are they utilized for information? Yes \_\_\_ No \_\_\_
b. Does the Unit have a copy of the District Constitution & Bylaws? Yes \_\_\_ No \_\_\_
c. Does the Unit utilize the District Constitution & Bylaws? Yes \_\_\_ No \_\_\_

Please attach a supplemental report describing your Unit's success stories in working the Constitution and Bylaws Pro-gram. Please include pictures on a separate sheet at the end of your report. All pictures must be sub-mitted in either .jpg or .pdf format.

If you would like your supplemental report to be considered for a National Western Division Most Out-standing Unit Constitution and Bylaws Award please complete and attach a National Report and Award Cover Sheet.

<p><b>District 1</b> Please send your Unit reports directly to the Department Chairman</p>	<p><b>District 2</b> Judy Sarti PO Box 1073 McCloud, CA 96057 916-201-7423 judithsarti11@gmail.com</p>	<p><b>District 4</b> Lorinda Dowden PO Box 97 Butte City, CA 95920-0097 530-982-2547 gramied38@yahoo.com</p>
<p><b>District 5</b> Melanie Taylor 457 Muscat Drive Cloverdale, CA 95425-3649 707-894-0857 mtaylor95425@gmail.com</p>	<p><b>District 6</b> Priscilla Ramos 3450 27<sup>th</sup> Avenue Sacramento, CA 95820 916-647-1412 priscilla.ramos600@me.com</p>	<p><b>District 7</b> Joy Saunders 20615 Cedar View Drive Foresthill, CA 95631 530-401-4679 jsaunders@sebastiancorp.net</p>
<p><b>District 8</b> Helen Wong 11 Camerino Court American Canyon, CA 94503-1436 650-576-7875 helenleewong@yahoo.com</p>	<p><b>District 9</b> Linda Workman 1039 Santa Lucia Drive Pittsburg, CA 94565-7614 650-400-5738 linda@workmanmail.com</p>	<p><b>District 10</b> Pilar Reyes 1161 Rosewood Way Alameda, CA 94501 510-600-5332 pilray@yahoo.com</p>
<p><b>District 11</b> Joan Cannon 705 Mary Lane Manteca, CA 95356-4010 209-884-0526 joancannon@hotmail.com</p>	<p><b>District 12</b> Ann Kelley 2075 Spanish Bay Court Merced, CA 95340 209-722-8233 annkelleylaw@gmail.com</p>	<p><b>District 13</b> Leah Williamson 453 La Barea Drive Milpitas, CA 95035 408-854-2303 leah.williamson54@yahoo.com</p>
<p><b>District 14</b> Debbie Hurado 3615 E International Avenue Clovis, CA 93619 559-960-9607 hurtony@aol.com</p>	<p><b>District 15</b> Dee Ann Graham 12509 Stonington Street Bakersfield, CA 93312 661-364-1892 grahamda65@yahoo.com</p>	<p><b>District 16</b> Shelley Foote 364 Brentwood Avenue Ventura, CA 93003-3728 805-642-4466 satalexandria@aol.com</p>
<p><b>District 17</b> Lupe Galaviz 13444 Tracy Unit A Baldwin Park, CA 91706 562-706-9921 lupegalaviz79@yahoo.com</p>	<p><b>District 18</b> Maureen O'Brien-Sacco 768 E Leadora Avenue Glendora, CA 91741 626-340-8421 mighty-mo@usa.net</p>	<p><b>District 19</b> CJ Reyes PO Box 268 La Mirada, CA 90647 562-972-1443 cjr272@gmail.com</p>
<p><b>District 20</b> Linda Hayes 37737 Giavon Street Palmdale, CA 93552 661-209-4365 ljeffery@aol.com</p>	<p><b>District 21</b> James Vass PO Box 6202 March Air Reserve Base, CA 92518 951-223-1410 ala.ca.d21secretary@gmail.com</p>	<p><b>District 22</b> Donna Smith 26682 Weston Hills Drive Murrieta, CA 92563-6386 858-776-5974 donna-smith1919@gmail.com</p>
<p><b>District 23</b> Carolyn Harris 9300 S. Main Street Los Angeles, CA 90003 323-281-0606 mscat_56@att.net</p>	<p><b>District 24</b> Melissa Card 2035 North Highland Los Angeles, CA 90046 323-823-0832 alaunit43@gmail.com</p>	<p><b>District 25</b> Margie Kimble 5798 Magnolia Avenue Rialto, CA 92377 951-507-9197 kimblemrk@gmail.com</p>
<p><b>District 26</b> Arlene Muller 1630 Peck Avenue San Mateo, CA 94401 650-344-7214 wjm8134@aol.com</p>	<p><b>District 27</b> Vella Myers 7685 Poppy Blvd California City, CA 93505 760-382-4368 tjhousemouse@verizon.net</p>	<p><b>District 28</b> Susan Baker 3142 Mimi Court Marina, CA 93933-2856 831-324-0191 rednanasue1@comcast.net</p>
<p><b>District 29</b> Carol Borgman 9081 60<sup>th</sup> Street Jurupa Valley, CA 92509 714-262-0046 cabor1147@gmail.com</p>	<p><b>District 30</b> Please send your Unit reports directly to the Department Chairman</p>	

Submit this completed form to your District Chairman no later than April 12, 2024