



American Legion Auxiliary
Department of California

Travel Expense Sheet

for those called to the Department Executive Convention Meeting

This form is to be used as a reimbursement request for those called to Convention:

Department Officers- President, Vice President, Jr Past Department President, Secretary, Treasurer, Parliamentarian

Chairmen of Department Committees- Americanism, Auxiliary Emergency Fund, Children and Youth, Community Service, Constitution and Bylaws, Convention Commission, Editor, Education, Girls State Chairman, Junior Activities, Leadership, Legislative, Membership, Music, National Security, Past Presidents Parley, Poppy, Public Relations, Veterans Affairs and Rehabilitation

Appointed Chairmen- Advisory Committee, Convention, Distinguished Guest, Resolutions, Elections, Rules, Credentials, Ways and Means

Members of the Department Finance Committee, Girls State Director, Junior Conference Director, Hospital Representatives, District Presidents

Past National Presidents of the Department of California

Special Appointees- Two Personal Pages

To ensure that your check will be available at Convention, please email to the Department Treasurer at calegionauxtreas@gmail.com by **June 15, 2024**

Trip/Event: Department Executive Convention Meeting

Date: _____

Marriott Visalia
3000 S. Court Street
Visalia, CA 93277

Name: _____

Auxiliary Title: _____

Address: _____

All mileage expenses will be calculated using Google Maps.

Signature

District #

Unit #

For Office Use Only	
____ Miles x 2 = _____ x \$.25 =	
Date:	
Account:	GF62471
Check #	
Authorized by:	