



American Legion Auxiliary

Department of California

Membership

Bulletin 1

July 2024

Congratulations to our new Department President Linda Hayes.

Congratulations to our new Department Membership Support Chairpersons:

Madams President theme is “America the Beautiful.” We are known as the FIRE Company. Let’s get Fire up for membership!

Area	Districts	Chairperson
1	1,2,3,4,5,6, and 7	Carolyn Glenn
2	8,9,10,13,26, and 28	Cindy McReynolds
3	11,12,14,15, and 27	Terry Miller
4	17,19, and 23	Susan Morgan
5	21,22,25,29 and 30	Cynthia Mayfield
6	16,18,20 and 24	Yolanda Zuniga

WHO'S JOB IS MEMBERSHIP? EVERYONE'S

For Your Information:

- 2025 membership renewals are now available to pay in ALAMIS. Members renewed in ALAMIS for the 2025 membership year before **August 9, 2024**, will not receive a mailed renewal notice in September. Members renewed in ALAMIS after that deadline will receive a mailed notice.
- An email to any senior member with an email address not renewed for the 2025 membership year will be sent to members in mid-July from National Headquarters. This email will not contain remit to information as units and departments are still finalizing remit to information. Future notices for 2025 will contain remit to information. Members will be directed to renew online or over the phone.
- **Entering New Members for 2025:** New members for the 2025 membership year should not be entered into ALAMIS until after September 1, 2024.

Deadlines:

August 9, 2024: Senior members not renewed for 2025 in ALAMIS by midnight will get a mailed renewal notice.

August 9, 2024: Last day to enter remit to person and address in ALAMIS so that they are reflected on the 2025 1st mailed Renewal Notices. **Note: Your department may request that you submit this information directly to the department by an earlier deadline. Please check with your department.**

Information on how to update your unit's remit to person and address are included in your ALAMIS training manual. We have also included helpful instructions below:

Updating Remit to Person & Address is a 2-step Process:

Step 1: Updating the Remit to Person:

Under Unit/Edit Unit Leaders, you will select Unit Dues Remit. Hit continue and search and select the member who will be collecting dues for the unit. Hit continue, enter an effective date, continue, and then electronically sign.

Please be sure your remit to person is currently paid for 2024 and is not deceased.

Step 2: Updating the Remit to Address:

The system will not automatically change the remit to address to the person you select. Under Unit/Edit Unit Information/Edit Unit Profile, scroll down to "Remit to Address for dues" and verify that the address shown is where the dues are to be sent by the members, or change if necessary, being sure to save any changes you make.

Reminder:

- Please include your unit number and department (state) when emailing alamishelp@ALAforVeterans.org for assistance.
- Units switching ALAMIS Users need to contact their state department to submit a request to the ALANHQ Membership Division.
- An ALAMIS Calendar of events and deadlines is available for reference in ALAMIS. Select the "Unit" tab and click "ALAMIS Unit Full Users 2024-2025 Calendar."

Helpful Tips:

- Receiving a duplicate payment error message when paying dues?
The most likely culprit is that you have processed two transactions of the same dollar amount on the same day and your bank thinks it is a duplicate payment. Add or remove members to change the dollar amount on your transaction or wait until the next day to process your next transaction.
- Members who are transferring into your unit will still need to be sent to your state department for processing. Any members reported deceased also need to be submitted to your department for processing.
- A note about membership dues credits with your department: Units may have credits with their department from members who renew online or by phone. It is recommended that units utilize these credits prior to paying any dues in ALAMIS as the credit system is tracked by your department only and not in ALAMIS.
- Need additional training or assistance with ALAMIS processes?
Please check out our helpful videos available throughout ALAMIS. Videos contain training on things like how to pay dues, enter a new member, update unit leadership, and more!

Donna L. Smith. Membership Chair

ALA Department of California

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