



American Legion Auxiliary
Department of California, Historian
“State Archives”
September Bulletin 2023

This Archive Official will be awarding special prizes in two categories. There is a District category and a Unit category. The Unit and the District that provides the most consistent and regular archiving information **to include mid-year reports** shall receive a special prize. The prizes shall be awarded at Mid-Year. The cut off for contest will be Monday, January 8, 2024.

Rules are:

- **NO Alcohol** to be featured. To avoid difficulties with the very strict guidelines from Nationals avoid having any beverages in pictures as even a glass of water can be mistaken as an alcoholic drink.
- **CONSENT FORMS** - It is imperative that WRITTEN consent forms are obtained when taking and submitting Pictures, videos and recording of any kind that include minors. WRITTEN Consent forms are LEGAL documents that need to be signed by the adult who has legal rights over the minor. WRITTEN Consent forms can be found in this Archive Officials July bulletin and in the Archive Informational packets distributed yesterday. VERBAL consent is NOT sufficient.
- **JANUARY 8, 2024** – is the cutoff date for this contest. Include descriptions of the individuals and positions of those in the photos. You can attach the Flyers, newsletters, save the dates etc. The descriptions must include the 5 “W’s” and “H. Who, What, Where, When, How, and Why.
- **INCLUDE JUNIORS!** As we make history, we must archive it, and archive it well, AND TEACH our Juniors, so they can continue, with our passion of supporting Veterans. As they learn from our mistakes and successes, we will be setting them up to take our hard work to the next level.

This Archive Official looks forward to reviewing and posting your submissions. Showing participation from every County and City, implementing the motto United as One as we support our Veterans at home and abroad!

For God and Country
California ~ The Golden State
United-As-One
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